

**Howard Township – Cass County, Michigan
Zoning Compliance Application**

Indicate Which One You Are Applying For

(Application must be complete, signed and include fee before submission – please print)

New House _____ Addition _____ Fence _____ Accessory Bldg. _____ Home Occupation _____ Adult Foster Care _____

Hardship (fire & natural causes) Trailer _____ Other, please describe _____

Applicant is a farmer and Accessory Building is being used just for farming equipment, supplies, etc; please indicate: yes _____ no _____

NON REFUNDABLE APPLICATION FEE OF \$25.00 IS TO BE INCLUDED WITH THE APPLICATION
MUST COMPLETE PAGES 1 & 2 (sketch plan)
HOME OCCUPATION and ADULT FOSTER CARE MUST COMPLETE SUPPLEMENT PAGE

Property Owner(s) as Listed on Tax Statement _____

Property Site Address _____
(if a new address is needed, please state that above)

Property Owner(s) Phone and/or Cell Number _____

Property Parcel Number _____

Zoning District (circle one): AR (Agricultural Residential) R1 (Low Density Residential) R3 (Manufactured Housing Park)
R4 (Lake Residential) C1 (Mixed Use) C2 (General Commercial) LI (Light Industrial) M (Manufacturing)

I hereby certify the information given is correct to the best of my knowledge and agree to abide with the Howard Township Building Codes and other applicable Ordinances of Howard Township.

Signature _____ Date _____

Print Signature _____

If signature is an agent for the owner, provide agent phone number _____
(may **not** have an agent if application is for home occupation or adult foster care)

Note: You will be contacted with your approval or denial. Upon approval you may contact the Building Official (business hours: Wednesdays, 9:00 am – Noon) to obtain a building permit. Upon approval of a home occupation or adult foster care facility a copy of the approval will be sent to you.

Office Use Only

Amount paid _____ by: cash _____ check # _____ Date _____ Staff Initials _____

Zoning Administrator use: Approved _____ Denied _____

Building Permit Required: yes _____ no _____ explanation if no: _____

ZA Signature _____ Date _____

ZA Printed Name _____

Comments (if any): _____

**Howard Township – Cass County, Michigan
Zoning Compliance Application Sketch Plan**

Property Site Address _____ Parcel #14-020-_____

Building/Addition Dimensions are: _____ Height is: _____

**MUST HAVE - Draw a sketch plan in the graph below, provide ALL of the following information:
(sketch plan need not be to scale)**

1. Show dimensions of the lot size using the graph below, include acreage size (graph need not resemble your property shape)
2. Draw location of **ALL EXISTING AND PROPOSED** structures (label each structure)
3. Show dimensions of **ALL EXISTING AND PROPOSED** structures
4. Show distances between **ALL EXISTING AND PROPOSED** structures
5. Show distances between **ALL STRUCTURES and ALL PROPERTY LINES**
6. Show location and names of **ALL ROADS** bordering property
7. Show location (and label) **ANY/ALL EASEMENTS**
8. Show location (and label) **ANY/ALL POWER LINES, GAS LINES, PROPANE TANKS, WELLS, AND SEPTIC SYSTEMS ON PROPERTY, ALONG WITH THE DISTANCE FROM ALL STRUCTURES**
9. Show location (and label) **ANY/ALL LAKES, STREAMS, RIVERS OR WETLANDS** on or within five hundred (500) feet of property lines, **ALONG WITH THE DISTANCE FROM ALL STRUCTURES.**

